



Please reply to:

Contact: Karen Wyeth
Service: Committee Services
Direct Line: 01784 446224
E-mail: k.wyeth@spelthorne.gov.uk
Date: 9 April 2026

Notice of meeting

Corporate Policy and Resources Committee

Date: Monday, 20 April 2026

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)

C. Bateson (Vice-Chair)

M.M. Attewell

J.R. Boughtflower

M. Buck

J. Button

D.C. Clarke

S.M. Doran

M. Gibson

M.J. Lee

S.C. Mooney

L. E. Nichols

J.A. Turner

H.R.D. Williams

Substitute Members: Councillors M. Bing Dong, S.N. Beatty, H.S. Boparai, R.V. Geach, K. Howkins, S.A. Dunn and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk Telephone 01784 451499

Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes

5 - 26

To confirm the minutes of the extraordinary meeting held on 3 February 2026, the meeting held on 17 February 2026 and the carry-over meeting held 23 February 2026 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Improvement and Recovery Plan Progress Update

To Follow

Report to follow.

6. Adoption of a Commercial Strategy for Spelthorne Borough Council

27 - 74

Committee is asked to approve the adoption of this Commercial Strategy covering all Council commercial activity.

7. The Spelthorne Borough Council Off-Street Parking Places (Amendment No.3) Order 2026

75 - 90

The Committee is asked to identify and recommend to Council the selected proposed variations to The Spelthorne Borough Council Off-Street Parking Places (Amendment No. 3) Order 2026.

8. Amendments to the Corporate Debt Policy and Financial Regulations

91 - 192

The Committee is asked to:

1. Approve the amendments to the Corporate Debt Policy required following the Southern Internal Audit Partnership audit conducted in October 2025;

2. Approve the proposed amendments to the Financial Regulations as detailed in Appendix A; and
3. Subject to the comments from the Committee System Working Group to recommend to Council to adopt the revised Financial Regulations and for the Constitution to be amended accordingly.

9. Write-off report - Temporary Accommodation 193 - 204

Committee is asked to approve the Sundry Debt write-off of £50,695 which relates to irrecoverable debt relating to eight Bed and Breakfast temporary accommodation cases and one emergency accommodation case.

10. Corporate Key Performance Indicator Report - Quarter 3 2025/26 205 - 242

Committee is asked to consider the Corporate Key Performance Indicators data for Quarter 3 2025/26.

11. Equality Diversity and Inclusion Strategy 243 - 252

Committee is asked to approve the Equality Diversity and Inclusion Strategy.

12. Solar Canopy Project Closure Report 253 - 262

Committee is asked to agree to formally end the Solar Canopy project.

13. Forward Plan 263 - 268

To consider the Forward Plan for committee business.

14. Urgent Actions

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 17 March 2026.